



## Schedule of Fees/Charges

### Administration Charges

Our brokerage Fees in relation to Initial Placement, Renewal or Alteration of policies are up to a maximum of 50% of the premium. Minimum fees apply for each policy and are outlined below.

#### Personal Lines

- Household €50
- Private Motor €75
- Commercial Motor €75
- Travel Insurance €30
- Mid-Term Alterations €40
- Duplicate Docs €20

#### Commercial Lines

- Drone Policy €50
- Camera Policy €50
- Mid-Term Alterations €50

Other commercial policies up to a premium level of €1,000 will carry a minimum fee of €50. Commercial policies above the premium level of €1,000 will carry a minimum fee of either €100 or 10% of the premium, whichever is the greatest.

### Premium Finance Charges

Where a premium instalment arrangement has been agreed, the details of the application charges will be outlined to you in advance. As a credit intermediary we may be in receipt of a soft commission from the finance provider.

### Credit/Debit Card Charges

There will be no charges applied to any transactions which require the use of a debit or credit card.

### Fee Based Services

Should you wish to pay for our services by means of a fee, this can be arranged based on the following rates or agreed as per the Supplementary Charges process below.

- Time spent and disbursement basis with an application hourly rate of €250 for directors and senior management or €100 for account handlers and support staff
- A percentage of the transaction value, the precise rate will be outlined to you in advance

### Supplementary Charges

Should a particular project or circumstance require us to charge an additional fee, they will be specifically advised and agreed in advance. The calculation of such charges will be based on various factors such as, but not limited to, the complexity of matters, commission payable from insurers (none in some cases), costs incurred, time spent and numbers of personnel involved.

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